



Candidates registered with Opus-ABC must complete box sections 1 through to 4 for payroll purposes. If a time sheet is not correct, it might not be processed on time.

**1. Week ending date**

**2.Candidate Name**

**3. School name**

	Monday	Tuesday	Wednesday	Thursday	Friday	Total
<b>Full Day</b>						
<b>Half Day</b>						
<b>(5)Signature</b>						

**To be completed by the school:**

5, (school use only), please sign each box to confirm that candidate worked on selected days.

I confirm that the above-named candidate has satisfactorily completed the contract and has worked the following days this week (please tick the appropriate box (es) for the days worked) and accept Opus-ABC terms of Business

School Name: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**Please email back to:**  
contact@opus-abc.uk

